Setting Up Alerts in Progress Book

From A Desktop Computer

- 1. Login to your Parent Portal Account.
- 2. Navigate to the 'Alerts' Tab under 'Family information'

Ugressbook.	
STUDENT INFORMATION	
Home	
AGrades	
Planner	
OSchedule	
Attendance	
Activities	
Report Card	
SCHOOL INFORMATION	
Calendar	
Class Information	
FAMILY INFORMATION	
Alerts	
BMy Account	
Student Contacts	
Student Profile	

3. Click on the corresponding boxes for "**Low Assignment Marks**" or "**Missing Assignments**". Add an email address to have alerts sent directly to your email. Finally, click "Update".

rogressBook	Alerts		
STUDENT INFORMATION	Alert Settings		Alert Emails
Home			
AGrades	Please check the alert(s) you want to receive.		Enter the email address(es) that will receive the alert(
Planner		AL 17	
Schedule	Name	Alert lype	Enter a valid email address Delete
Attendance		Low Assignment Marks	Add New Email
Activities		Missing Assignments	
Report Card			
SCHOOL INFORMATION			
Calendar	🖌 Update	or Cancel	
Class Information			
FAMILY INFORMATION			
Alerts			
My Account			
Student Contacts			
Student Profile			

Setting Up Alerts in Progress Book

From A Mobile Device

- 1. Login to your Parent Portal Account.
- 2. Click the three lines in the upper left corner.

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■ parentaccess.noeca.org C					
	Home				
Grades Homew	ork Grade Detail	s Attendance			
Quarter 3					
Art 1 As of: Feb 19		>			
Character Co As of:	unts	>			
COMPUTER1 As of: Feb 19		>			
Homeroom 1 As of:		>			
LA Communie	cation 1				
A Heb 19 Planner Gra	A Attendan	ice Report Card			
< >	Ê (n d			

3. Navigate to "Alerts" in the dropdown menu.



Setting Up Alerts in Progress Book

4. Click the boxes for "**Low Assignment Marks**" or "**Missing Assignments**". Add an email address to have alerts sent directly to your email. Finally, click "Update" in the top right corner.

